

# **NORTHWEST ARKANSAS FIRE TRAINING OFFICER'S ASSOCIATION**

## **BY LAWS**

### **NAME OF THE ORGANIZATION**

The name of this organization shall be The Northwest Arkansas Fire Training Officer's Association, hereafter called the Association.

### **MISSION OF THE ORGANIZATION**

It shall be the mission of the Association to cooperatively provide training and educational support to the career fire departments in Northwest Arkansas. The Association shall administer the Northwest Arkansas Fire Academy and provide instruction and other needs of said academy. The Association shall pursue other educational goals as deemed appropriate by the membership.

### **MEMBERSHIP IN THE ORGANIZATION**

The Association shall consist of the training officers/and or the Fire Chief's designee of career fire departments in Benton County, Washington County, and Eureka Springs Arkansas who desire membership and comply with the requirements of membership described herein. Each department shall have one vote although attendance of more than one from each department is permissible and encouraged.

Members of the Association must be eligible as described above and attend the meetings of the Association regularly as described below.

Regular attendance will be defined as attendance at all regularly scheduled and called meetings of the Association. A member may designate a representative to attend in his absence. The designate shall be entitled to vote in the member's absence.

### **OFFICERS OF THE ASSOCIATION**

The officers of the Association shall include the:

**President:** The president shall be elected biennially at the last regularly scheduled meeting proceeding October 1 of even numbered years. He shall be the Association leader and shall preside over all meetings and business of the Association;

**Vice President:** The Vice President shall be elected biennially at the last regularly scheduled meeting proceeding October 1 of even numbered years. He shall preside over the meetings and business of the Association in the absence of the President and shall handle such other duties assigned to him by the President;

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Secretary: The Secretary shall be elected biennially at the last regularly scheduled meeting proceeding October 1 of even numbered years. He shall keep the meeting minutes and shall keep track of all activities and records of the Association.

### MEETINGS OF THE ASSOCIATION

*Second wed.*

The Association shall meet quarterly on the second Tuesday of January, April, July, and October. Other meetings will be held upon the call of the President. The Secretary shall notify all members of any called meeting as soon as possible after the President calls a meeting.

### AMENDING AND/OR SUSPENDING THE BY-LAWS

These By-Laws may be amended or temporarily suspended at any Association meeting by a two-thirds vote of the Association membership.

#### FOUNDING DEPARTMENTS:

Bella Vista Fire Department	Steve Sims	Henry Thompson
Bentonville Fire Department	David Dray	Dan White
Eureka Springs Fire Department	Bob Pettus	David Stoppel
Fayetteville Fire Department	Scott Jones	Rick McCurdy
Northwest Arkansas Regional Airport Fire Department		Charlie Darter
Rogers Fire Department		Joe Stapp
Siloam Springs Fire Department		James Mason
Springdale Fire Department		Ed Stith

#### FOUNDING OFFICERS:

President :	David Dray	Bentonville Fire Department
Vice President:	Ed Stith	Springdale Fire Department
Secretary:	Bob Pettus	Eureka Springs Fire Department

#### Amendments:

- 1) By unanimous vote in October, 2011, amended by-laws to have election of officers change from annual to biennial on each even numbered year, to begin October 2012.